



RUTLAND REGIONAL PLANNING COMMISSION

## **RRPC BOARD OF COMMISSIONERS**

**TUESDAY, MARCH 21, 2022, 7:00 PM**

### **MEETING DETAILS**

Virtual: [Teams Meeting](#), ID: 224 634 587 902, Pass: dBEdSy | Call: 1-802-440-1368, ID: 641 278 173#

In-Person: The Opera House, 3<sup>rd</sup> Floor, 67 Merchants Row, Rutland, VT 05701

### **MEETING AGENDA**

- 7:00 CALL TO ORDER & INTRODUCTIONS
- 7:10 APPROVAL OF MARCH 21<sup>ST</sup> AGENDA
- 7:11 APPROVAL OF FEBRUARY 21<sup>ST</sup> MINUTES
- 7:12 OPEN TO PUBLIC
- 7:14 TREASURER/SECRETARY NOMINATION
- 7:15 RRPC PROGRAM HIGHLIGHT
  - Municipal Energy Resilience Program - Barbara Noyes Pulling & Maggie O'Brien
- 7:35 TREASURERS REPORT
  - REVIEW January 2023 Financials
- 7:40 EXECUTIVE DIRECTORS REPORT
  - APPROVE Comprehensive Economic Development Strategy (CEDs) Resolution
- 7:40 EXECUTIVE/FINANCE COMMITTEE REPORT
- 7:50 REGIONAL COMMITTEE REPORT
- 8:00 TRANSPORTATION ADVISORY COMMITTEE (TAC) REPORT
- 8:05 AREA WIDE CITIZENS
- 8:10 EX-OFFICIO MEMBERS
- 8:15 COMMISSIONER UPDATES
- 8:30 ADJOURN

Questions? Need special accommodations?  
Contact: Devon Neary at [devon@rutlandrpc.org](mailto:devon@rutlandrpc.org) or (802) 775-0871.

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P.O. Box 430 | Rutland, Vermont 05702  
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**COOPERATIVE PLANNING IN THE REGION**



# TEAM REPORT MARCH 2023

## WHAT'S NEW AT THE RRPC:

**Barbara and Maggie** are staying on top of new updates from the Building of General Services (BGS) as the first stage of the **Municipal Energy Resilience Program (MERP)** gets rolled out. Earlier this month, **the application for the \$4,000 community capacity grants (or “mini grants”) officially opened on the BGS website.** The RRPC is here to help Towns with grant applications and provide technical assistance and support. **Barbara and Maggie will present on MERP at this month's RRPC Board Meeting.**

The Rutland Region's Elders & Persons with Disabilities Transportation Committee (E&D) has been working hard to better promote its transportation services, which provide crucial mobility to older adults and persons with disabilities. **The E&D Committee produced a [‘Ride Guide’](#) which is a simple pamphlet to explain program details and eligibility.** The committee will be looking to distribute the guides throughout the region, and then turn its attention to increasing outreach to volunteer drives who keep the system running. **If you are interested in helping to distribute the guide, or want to know more about volunteering, please contact Ethan Pepin at the RRPC.**

**Ed is providing staff to the Regional Committee to review Act 250 and Section 248 applications** for conformance with the Rutland Regional Plan. There is a proposed **20MW solar project in Fair Haven which will be reviewed by the Regional Committee.** The developer will present to the Committee on March 21.

**Devon, Steffanie, and Ed continue their work on the Regional Plan Update.** They met with Northwest and Windham RPCs to better understand their process and have refined approach. **Devon will be asking the RRPC Board to create an ad hoc Regional Plan Committee** to help prepare goals and policies, review draft chapters, and provide feedback.

**Steffanie's work on an update to the Castleton Local Hazard Mitigation Plan is well underway.** The goal of this Plan is to develop a strategy that makes Castleton more resistant to severe weather events and more resilient after a disaster. At this point in the process, **the Town is seeking input to help identify potential impacts** from natural hazards like severe winter storms, strong wind, and floods. Here are two opportunities to share your input:

1. Complete a simple [Community Survey](#), due by April 14, 2023
2. Attend a Workshop on April 6, 2023, at the Castleton Village School.

## ONGOING PROJECTS BY PROGRAM

**Town and Regional Planning** - Ed continues to provide technical assistance to towns with MPG village master planning work, bylaw modernization, PC assistance, permit administration, FHA bylaws, state designations, and town plan updates. Work has begun in Fair Haven and Brandon on their bylaw modernization projects!

**Water Quality** - Barbara and Hilary are winding up start-up activities and deliverables needed for tapping into the much larger Formula Grant that will fund water quality projects in South Lake Champlain. Requests for Qualifications (RFQ) to pre-qualify partners to oversee the development, design, and construction of projects and to Subcontractors to do the actual construction work on selected projects have been released and are due March 24. The Basin Water Quality Council (BWQC) continues to meet and is working on a Request for Proposals (RFP) for the first round of project funding.

**Emergency Management** – LEMP season has officially begun with the passing of Town Meeting Day. Maggie will host two open-ended workshops in March and April to answer any questions Emergency Management Directors (EMDs) may have as they tackle the yearly review process. Additionally, the RRPC will provide support for a “Stop the Bleed” training and LEMP assistance session from the Vermont Emergency Management Association on April 25th. Maggie still expects to host the Vulnerable Population Communication Protocol Roundtable this month for an extensive review of the current protocol.

**GIS & Mapping** – Nic has hit the ground running creating a variety of detailed and visually impressive maps for several projects. He created hazard maps for the Castleton Local Hazard Mitigation Plan, maps for CEDRR's Rutland Airport Industrial Park Development Initiative, updated town zoning maps for Castleton and Poultney, and a map for Poultney's CRRP application. His work has been instrumental in helping these towns plan for future growth and development, attract new businesses, and secure funding for critical improvements.

**Nic has begun developing a new graphic design aesthetic that will create a cohesive and comprehensive look for all RRPC materials.** Nic brings a fresh perspective to the team and is excited to develop a unified visual language that represents the values and mission of RRPC. We look forward to seeing how Nic's creativity and skills will enhance the communication of our work to the public and stakeholders. **We invite you to check out our upcoming materials, including this Team Report, which will be adapted into a monthly e-newsletter!**

In January 2023, the first issuance of **the 5-year Municipal Roads General Permit** expired and the second issuance of the permit, effective from 2023-2028, is in process. Most towns in our region have received their new permit. **Steffanie will be providing an overview** of this regulatory tool for controlling stormwater runoff from municipal roads at the March 30, 2023 TAC meeting.

Maggie is preparing to host a tabletop in May exercising the newly adopted **Hot Weather Local Emergency Management Plan (LEMP) annexes for Middletown Springs and Wallingford.** The final step in this process is evaluating the effectiveness of these plans and developing a framework for future review and exercise. Vermont Emergency Management will help facilitate the tabletop, which is scheduled for May 15<sup>th</sup>.

**Ethan's proposal for a presentation at the International Conference on Ecology and Transportation was accepted by the conference's expert panel!** He will be traveling to Burlington this June to talk about the overlap between stormwater infrastructure, traffic calming and children's play.

**Vermont Health Equity Toolkit is now available online at LCPC's website:** <https://www.lpcvt.org/healthequitytoolkit>. Ed worked with all RPCs to prepare the toolkit, leading the chapter on Zoning Bylaw Modernization. The next step will be developing projects for the municipal implementation funding through FY24!

## UPCOMING EVENTS & GRANTS:

**Regional Committee** – March 21<sup>st</sup> (6PM)

**Board of Commissioners** – March 21<sup>st</sup> (7PM)

**Transportation Advisory Committee** – March 30<sup>th</sup> (5:30PM)

**E&D Public Transportation Committee** – April 12<sup>th</sup> (12PM)

**[Vermont Capital Planning Forum](#)** – April 13<sup>th</sup> (9AM, Barre, VT)

**Transportation** – The Rutland City Fixed Route Analysis, which is an ongoing effort to analyze and update Rutland City's fixed bus routes, continues to move forward. RRPC Staff, along with staff from the Marble Valley Regional Transit District, met with the consultant team to discuss short term improvements and a larger long-term vision for the system. The project team is looking to further develop the proposed changes to be presented before the public at an upcoming meeting. Ethan continues to aid and technical support to communities applying for grant opportunities and is currently wrapping up work on the AARP's Community Challenge Grant. Ethan has also been providing technical assistance on the Transportation Chapter of the Killington Town Plan, which is being spearheaded by Maggie O'Brien.

**Municipal Project Management** – Steffanie continues her work as Municipal Project Manager (MPM) supporting towns that have received VTrans grants for scoping studies or construction projects throughout the Region. The RRPC will be adding a new construction project to its list with the Pawlet Village Pedestrian Accessibility Project!

Conceptual plans for the Fair Haven Downtown Pedestrian Improvements are ready and will be presented to local officials and the public at the April 18 Selectboard meeting.

**Economic Development** – Devon continues his work on the Comprehensive Economic Development Strategy (CEDS) to create an Economic Development District in Addison, Chittenden, Rutland, and Washington Counties. The RRPC Board will vote to formally adopt the CEDS this month!

Devon continues his work on a Rutland Housing Working Group that includes housing agencies, planners, local leaders, and developers to plan for more housing in the Rutland Region!

**Energy** - Besides being the key staff members for the MERP program, Barbara and Maggie are overseeing the new federal DOE's Energy Efficiency and Conservation Block Grant (EECBG) for the RRPC. This smaller amount of funding - \$76K for our region - will be used to create a grant program that provides funding directly to Towns. Stay tuned for more details!

**Rutland Regional Planning Commission**  
**Budget vs. Actuals: FY23 P&L**  
**January 2023**

	January 2023 Actual	July 2022 - January 2023 Actual	Annual Budget	% of Budget
<b>Income</b>				
402 Local Income		27,000.00	27,000.00	100.00%
403 State Income		302,560.98	424,647.00	71.25%
403.5 VT Dept. of Environmental Cons.		70,334.10	183,051.00	38.42%
403A State Income (Non-Permanent)	6,259.78	43,117.06	205,867.00	20.94%
404 Vt. Department of Public Safety	6,889.77	29,329.14	54,785.00	53.53%
405 VTrans	15,526.48	106,471.56	259,406.00	41.04%
408 Environmental Protection Agency		6,188.98	12,207.00	50.70%
414 Vt. Dept. of Health		5,153.95	13,744.00	37.50%
419 Local Planning Assistance	14,835.90	39,373.20	97,868.00	40.23%
420 Special Projects	12,812.56	75,230.36	195,295.00	38.52%
421 Miscellaneous Income		3.15	0.00	
430 Interest Income	131.87	675.47	600.00	112.58%
480 In-Kind Income		4,183.61	5,940.00	70.43%
490 Local Match.		12,833.11	0.00	
<b>Total Income</b>	<b>\$ 56,456.36</b>	<b>\$ 722,454.67</b>	<b>\$ 1,480,410.00</b>	<b>48.80%</b>
<b>Gross Profit</b>	<b>\$ 56,456.36</b>	<b>\$ 722,454.67</b>	<b>\$ 1,480,410.00</b>	<b>48.80%</b>
<b>Expenses</b>				
500 Salary	43,073.47	311,801.27	705,245.00	44.21%
Total 501 Fringe	\$ 8,777.86	\$ 96,408.60	\$ 275,524.00	34.99%
522 Contracted Services	7,158.22	44,932.11	120,000.00	37.44%
523 Audit/Accounting		10,000.00	14,000.00	71.43%
524.2 Conferences & Trainings-All Exp.		2,137.96	13,600.00	15.72%
524.3 Trav/Reg/Mileage (Reg Bus)	431.32	3,672.93	15,337.00	23.95%
525 Meeting Expense	203.69	2,261.77	9,400.00	24.06%
530 Postage/Shipping	0.00	611.50	3,300.00	18.53%
531 Printing/Copying/Ads	841.19	3,767.49	14,542.00	25.91%
535 Marketing and Sponsorship	615.00	1,709.95	2,000.00	85.50%
537 Town and Organizational Support	2,546.89	2,954.88	1,950.00	151.53%
540 Supplies	363.99	3,117.83	6,050.00	51.53%
541 Service Contracts		4,341.08	11,000.00	39.46%
545 Subscriptions-Publicat-Software	644.97	4,562.26	18,736.00	24.35%
546 Legal Fees	405.00	630.00	3,500.00	18.00%
547 Memberships	1,375.00	5,988.50	11,800.00	50.75%
550 Rent & Office Improvements	3,502.50	27,268.49	55,840.00	48.83%
550.1 Office Cleaning		825.00	3,250.00	25.38%
551 Telephone/Communication Serv.	1,249.72	3,760.79	6,160.00	61.05%
552 Electricity	281.12	1,493.01	3,800.00	39.29%
553A Grant Disbursements		49,591.69	126,364.00	39.25%
Total 560 Insurance	\$ 2,901.00	\$ 7,797.00	\$ 8,500.00	91.73%
565 Equipment Purchase	3,563.13	10,319.15	40,100.00	25.73%
580 In-Kind		4,183.61	5,940.00	70.43%
580.1 Local Match		12,833.11	0.00	
591 Bank Charges	-84.98	94.98	0.00	
<b>Total Expenses</b>	<b>\$ 77,849.09</b>	<b>\$ 617,064.96</b>	<b>\$ 1,475,938.00</b>	<b>41.81%</b>
<b>Net Operating Income</b>	<b>-\$ 21,392.73</b>	<b>\$ 105,389.71</b>	<b>\$ 4,472.00</b>	
<b>Net Income</b>	<b>-\$ 21,392.73</b>	<b>\$ 105,389.71</b>	<b>\$ 4,472.00</b>	

**Rutland Regional Planning Commission**  
**Balance Sheet**  
As of January 31, 2023

	Total
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
101 HFCU Checking	212,451.62
101-1 Key Bank Checking	248,070.60
101-2 Bank of Bennington	224,970.00
101-3 Credit Union of Vermont	184,951.01
101-3.5 Credit Union of VT Savings	25.01
104 Savings - HFCU	89.14
105 Petty Cash	341.36
<b>Total Bank Accounts</b>	<b>\$ 870,898.74</b>
<b>Accounts Receivable</b>	
120 Accounts Receivable	281,287.55
<b>Total Accounts Receivable</b>	<b>\$ 281,287.55</b>
<b>Other Current Assets</b>	
130 Prepaid Insurance	3,516.00
<b>Total Other Current Assets</b>	<b>\$ 3,516.00</b>
<b>Total Current Assets</b>	<b>\$ 1,155,702.29</b>
<b>Fixed Assets</b>	
150 Maps & Equipment	57,279.90
151 Accum. Depr. Maps & Equip.	-51,281.43
160 Leasehold Improvements	28,261.80
161 Accum. Depr. - Lease Imp.	-8,054.52
<b>Total Fixed Assets</b>	<b>\$ 26,205.75</b>
<b>Other Assets</b>	
142 Deferred Pension Outflow	88,692.77
<b>Total Other Assets</b>	<b>\$ 88,692.77</b>
<b>TOTAL ASSETS</b>	<b>\$ 1,270,600.81</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
200 Accounts Payable	18,794.45
<b>Total Accounts Payable</b>	<b>\$ 18,794.45</b>
<b>Other Current Liabilities</b>	
202 Payroll Liabilities	13.98
219 Deferred Grant Income	263,408.79
220 Vision Plan	-4.28
220.5 Dental	99.70
222 Retirement DB	2,201.06
225 Net Pension Liability	148,261.00
230 Acc. Annual Leave	28,842.20
240 Accrued Comp Leave	12,067.08
241 Deferred Pension Inflow	92,012.00
260 Note Payable - Creek Path	10,000.00
<b>Total Other Current Liabilities</b>	<b>\$ 556,901.53</b>
<b>Total Current Liabilities</b>	<b>\$ 575,695.98</b>
<b>Total Liabilities</b>	<b>\$ 575,695.98</b>
<b>Equity</b>	
3900 Fund Balance	370,853.57
392 Res. Fd. Bl. - Creek Path	218,661.55
Net Income	105,389.71
<b>Total Equity</b>	<b>\$ 694,904.83</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$ 1,270,600.81</b>

# **RUTLAND REGIONAL PLANNING COMMISSION RESOLUTION**

## **Adoption of the West Central Vermont Comprehensive Economic Development Strategy (CEDS)**

WHEREAS, Title 24, V.S.A. §4345a in part requires that regional planning commissions promote the mutual cooperation of its municipalities and assist municipalities, compacts, and authorities within the region to facilitate economic development programs for the appropriate development, improvement, protection, and preservation of the region's physical and human resources; and

WHEREAS, regional development corporations are private, not-for-profit corporations governed by a Board of Directors with a mission to promote sound economic development in their regions; and

WHEREAS, Chittenden County Regional Planning Commission applied for and received a Planning and Technical Assistance Grant from the US Department of Commerce Economic Development Administration (EDA) in 2020 to develop a comprehensive economic development strategy (CEDS) in cooperation and partnership with Addison County Economic Development Corporation, Addison County Regional Planning Commission, Central Vermont Economic Development Corporation, Central Vermont Regional Planning Commission, Chamber and Economic Development of the Rutland Region, Greater Burlington Industrial Corporation, and Rutland Regional Planning Commission (hereafter referred to as the CEDS Partners); and

WHEREAS, West Central Vermont includes the geographic service territory of Addison County Regional Planning Commission, Central Vermont Regional Planning Commission, Chittenden County Regional Planning Commission, and Rutland Regional Planning Commission; and

WHEREAS, the CEDS Partners engaged in a two-year and a half planning process from 2020 to 2023 to develop the *West Central Vermont Comprehensive Economic Development Strategy* in compliance with 13 CFR 303.6; and

WHEREAS, the CEDS Partners solicited public comment on the draft *West Central Vermont Comprehensive Economic Development Strategy* on June 21, 2022, and again on November 1, 2022, and incorporated feedback into the document; and

NOW, THEREFORE, BE IT RESOLVED BY THE RUTLAND REGIONAL PLANNING COMMISSION, that, in compliance with 13 CFR 303.6, CCPRC adopts the *West Central Vermont Comprehensive Economic Development Strategy*.

Dated at Rutland, this 21<sup>th</sup> day of March, 2023.

RUTLAND REGIONAL PLANNING COMMISSION

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Erika Berner, Chair



RUTLAND REGIONAL PLANNING COMMISSION

## RRPC BOARD OF COMMISSIONERS

Tuesday, February 22, 2022, 7:00 PM

### MEETING DETAILS

Virtual: [Teams Meeting](#), ID: 224 634 587 902, Pass: dBEdSy | Call: 1-802-440-1368, ID: 641 278 173#

In-Person: The Opera House, 3<sup>rd</sup> Floor, 67 Merchants Row, Rutland, VT 05701

### COMMISSIONERS PRESENT

TOWN	NAME	
Benson	Cheryl Murray	
Brandon	Jack Schneider	X
Castleton	Liz MacKay	X
Chittenden	Julie Fredette	X
Clarendon		
Danby	Michelle Bushee	
Fair Haven	Bob Richards	
Hubbardton	Robert Gibbs	X
Ira	Bob Kirbach	X
Killington	Andrew Salamon	X
Mendon	Larry Courcelle	X
Middletown Springs	Hilary Solomon	
Mount Holly	Jessica Metcafe	
Mount Tabor		
Pawlet	John Sabodka	X
Pittsford	David Mills	X
Poultney	Terry Williams	
Proctor	Carrie Covey	

TOWN	NAME	
Rutland City	David Allaire	
Rutland Town	Jim Hall	
Shrewsbury	Laura Black	
Sudbury	Karen Sommerlad	X
Tinmouth	Robert Lloyd	X
Wallingford	Erika Berner	X
Wells	Eleanor Jones	X
West Haven		
West Rutland	Leona Minard	X
ACI-Natural Resources	Hilary Solomon	
Ex-Officio-CEDRR	Tyler Richardson Lyle Jepson	
Ex-Officio-TAC		
Ex-Officio-RRWIB		

### OTHERS PRESENT

**Guests:** Rutland County Legislative Delegates, Butch Shaw (Rut-8), Jim Harrison (Rut-11)

**Staff:** Devon Neary, Mary Kay Skaza, Ed Bove, Nic Stark, Barbara Noyes Pulling, Karen Hill

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RUTLAND REGIONAL PLANNING COMMISSION

## MEETING MINUTES

### 1. CALL TO ORDER & INTRODUCTIONS

Chair Berner called the meeting to order at 7:02 pm. Introductions were made. The new RRPC office manager, Karen Hill, was introduced.

### 2. APPROVAL OF February 21<sup>st</sup> AGENDA

Motion by Lloyd. Second by Corcelle. Approved by voice vote.

### 3. APPROVAL OF January 17<sup>th</sup> MINUTES

Motion by Lloyd. Second by Gibbs. Approved by voice vote.

### 4. OPEN TO PUBLIC

None present.

### 5. RRPC PROGRAM HIGHLIGHT

RRPC welcomed Rutland County Legislative Delegates, Butch Shaw (RUT-8) and Jim Harrison (RUT-11). Shaw reported on various transportation infrastructure activities within our region, highlighting rail, airport, bridge and highway projects in both execution and planning phases. Shaw highlighted two major roadway projects in Rutland Region, 22A in Benson/West Haven and US-7 in Pittsford/Brandon. He also stated that \$94M is available for town highway programs and encouraged all towns to apply. Rutland Region needs to take more advantage of state-level funds. Harrison reviewed the State budget as it related to Rutland County and the Budget Adjustment Act. \$3M has been allocated to support Rural Infrastructure Assistance Program for federal ARPA funds. Both Harrison and Shaw strongly encouraged RRPC towns to take immediate action in applying for State grants and to use the RRPC for technical assistance.

### 6. TREASURERS REPORT

Skaza provided the Treasurers Report on November Financials. Some revenues were discussed as high or low depending on expenses and budgets. Report for informational purposes only.

### 7. EXECUTIVE/FINANCE COMMITTEE REPORT

Neary provided the Executive Directors Report from the February 13<sup>th</sup> Executive Finance Committee Meeting. Neary reminded commissioners that the final draft of the West

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RUTLAND REGIONAL PLANNING COMMISSION

Central Vermont Comprehensive Economic Development Strategy (CEDS) was sent with the board packet for review. The RRPC Board will vote to approve the CEDS at the March meeting. The RRPC is also working on the update to the Regional Plan, with Devon, Ed and Steffanie leading the working group.

Neary also explained that the Executive Finance Committee took action during the February 13<sup>th</sup> meeting to support a resolution for full statutory funding for the RPCs. There are many issues being discussed in the legislature which RPCs could help address if adequate funding is provided. The RRPC boards across the state are being asked to support a resolution for full statutory funding by February 24<sup>th</sup>.

Normally, the current RRPC bylaws, Section 1103: Notice requires 20 days for “meetings, which include as an agenda item any action related...legislative positions of the Commission.” However, due to the tight timeline of the request ahead of legislative action, the Executive Finance Committee under Section 1205: Powers and Duties may “act for the Commission between regular meetings and when immediate action is required, and proper notice under Section 1103 of the Bylaws cannot be given...” The executive finance committee agreed that this was an appropriate use of Section 1205 and that it was important for the RRPC to have a voice in this discussion and approved the following resolution with a Motion by Gibbs, Second by Solomon, and approved by voice vote:

*As regional planning commission board members, we are requesting support from the Legislature to provide full statutory formula funding to regional planning commissions. The capacity of our towns is strained, which has resulted in towns not taking advantage of federal and state funding opportunities. The continued underfunding of RPCs has resulted in lost opportunities and support for our towns. The Property Transfer Tax funding is the foundation that RPCs use to provide support to leverage federal and state resources. We hereby ask the Legislature to support full statutory formula funding for the RPCs increasing the funding from \$4,574,416 in FY23 to the full property transfer tax formula amount of \$10,134,624.*

#### 8. REGIONAL COMMITTEE REPORT

Sommerlad reported on the Committee’s February 21<sup>st</sup> meeting, sharing that the committee is entertaining a petition to install single tracker solar panels on a 17-acre parcel along Furnace Brook Road in Pittsford. The committee took no action as they are waiting to garner feedback from the Pittsford Planning Commission, the Pittsford Selectboard and a nearby property owner.

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9. TRANSPORTATION ADVISORY COMMITTEE (TAC) REPORT

Neary shared that the committee met on January 26<sup>th</sup> with presentations on Complete Streets with Jon Kaplan, VTrans and Jonathon Weber, Local Motion. This Thursday, February 23<sup>rd</sup> there will be a presentation from Ethan Pepin on Temporary Demonstrations.

10. AREA WIDE CITIZENS

None present.

11. EX-OFFICIO MEMBERS

None Present.

12. COMMISSIONER UPDATES

**Benson:** Met with TAC to discuss the Route 22A project and potential challenges that will come from improving the “middle section” first. The group continues to work with Maggie on their downtown renewal plan. Benson continues to recruit members.

**Brandon:** Is working on hiring a new Town Manager. Brandon continues to work with Ed on Bylaw Modernization. Brandon anticipates receiving a 2.2 MW Solar certificate on 2-22-2023. Brandon is also hoping to work with the RRPC as their town plan is due to be updated by 2024.

**Castleton:** Is working on their town plan and unified development regulations.

**Chittenden:** Fredette reported she is stepping down from her position with the town and the RPC as it is the end of her term. Chittenden continues to work on their town plan. The Town has received a planning grant for a town center and has chosen an engineer to begin that work. Chittenden continues to grapple with infrastructure challenges.

**Danby:** Nothing to report.

**Hubbardton:** Is working on their town plan.

**Ira:** The owners of the Industrial Tower have offered to paint the tower. There has been no movement on this by the town.

**Killington:** Reported that they are working with a TIF program for water infrastructure. The Town will be voting on an option to purchase the post office building, Route 4/100 intersection, as a potential site for a Killington Town Hall. Killington continues to work on their town plan with Maggie and Ed.

**Mendon:** US-4 Scoping Study has selected a consultant, and working with Steffanie on budget.

**Pawlet:** No Report. Next PC meeting February 27<sup>th</sup>.

**Pittsford:** The Town’s new Manager begins 2-22-2023.

**Shrewsbury:** Preparing for their Town Meeting.

**Sudbury:** No Report.

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**Tinmouth:** Continue to work with Ed on their town plan.

**Wallingford:** No Report.

**Wells:** No Report.

**West Rutland:** West Rutland PC has a new chair, Sean Barrows. The group is working on the 2024 Town Plan. Minard requested assistance drafting an animal control ordinance if a member town was willing to help in those efforts.

13. ADJOURN

Motion by Mills. Second by Sommerlad. Chair Berner adjourned the meeting at 8:07 pm.

*Respectively submitted by Karen Hill*

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