



RUTLAND REGIONAL PLANNING COMMISSION

RUTLAND REGION EXECUTIVE FINANCE COMMITTEE

MONDAY, SEPTEMBER 12, 2022, 5:00 PM

MEETING DETAILS

Virtual Option: [Teams Meeting](#), Call in: 1-802-440-1368, Meeting ID: 362 171 909#

In-Person Option: The Opera House, 67 Merchants Row, Rutland, VT 05701

MEETING MINUTES

1) CALL TO ORDER

The meeting was called to order at 5:01 PM.

2) APPROVAL OF SEPTEMBER 12TH AGENDA

Motion by Allaire to approve the September 12th agenda. Second by Gibbs. Approved by voice vote.

3) APPROVAL OF JUNE 14TH MINUTES

Motion by Sommerlad to approve the June 14th minutes. Second by Allaire. Approved by voice vote.

4) TREASURERS REPORT

Director Neary provided the Treasurers Report. The draft financials were discussed. The audit is scheduled for October 19th. Due to a small error discovered and corrected in Quickbooks, the financial report will be emailed to the committee.

The FY24 Town dues were discussed. Motion by Gibbs to keep dues at \$1,000 per Town. Second by Allaire. Approved by voice vote.

The new bank account required by Clean Water Service Provider (CWSP) was discussed. The RRPC Business Manager did research and recommended TD Bank. Motion by Sommerlad to approve TD Bank account. Second by Gibbs. Approved by voice vote.

5) DIRECTORS REPORT

Director Neary updated the committee on the upcoming Board of Commissioners agenda. The September meeting will have a presentations on a Statement of Inclusion and the Comprehensive Economic Development Strategy (CEDS). The RRPC is also working on a new website and preparing for a rewrite of the regional plan.

Neary also program updates and stated the RRPC is waiting on H. 518 energy funding, CWSP is moving along well with the formula grant expected to be executed this fall. The Rutland Region Workforce Investment Board (RRWIB) will be restarted. The RRPC will be working with local education consultant to develop a work plan for FY22.

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Neary provided office and staff updates. The June 12, 2022 adopted bylaws were sent to staff with memo to allow ample notice of the changes, especially for part-time sick leave and comp. hours. Change will be effective in FY23. The RRPC has hired a new transportation planner, Ethan Pepin and a new regional planner, Maggie O'Brien. The RRPC is working with building owner Mark Foley on plan for renovations this winter and working with First Light on new internet and phone system.

6) ITEMS FOR DISCUSSION

Sommerlad asked Neary why times were added to the agenda. Neary explained it provides some structure to meeting and allows participants to know when agenda items will be discussed. Sommerlad asked for the "Open to Public" item to be moved to the top of the agenda to be sure the public had ample opportunity to participate. Sommerlad also asked Director Neary how it was going in his new role. Neary stated that it was going very well and he is enjoying the position. Berner also asked about Open Meeting Law training for municipalities. Neary agreed that the training would be very valuable and the RRPC will work on a program for Towns.

7) MEMBER UPDATES

- Killington: The Town is working on a Declaration of Inclusion and will edit some parts so it can be locally enforced.
- Rutland City: Open Meeting Law is getting a look in Rutland City. City Planning Commission is also working on the zoning bylaw updates.
- Sudbury: Sommerlad informed the committee she has left the town energy committee.
- Hubbardton: Castleton Village School was donated to Hubbardton and Castleton and the towns have agreed to sell the property.
- Shrewsbury: Planning Commission is getting back together after summer with work on zoning, subdivision, and flood hazard regs.
- Wallingford: Rotary is sponsoring a candidate forum. ARPA applications are coming in.

8) OPEN TO PUBLIC

None present.

9) ADJOURN

Motion by Sommerlad. Second by Solomon. Meeting adjourned at 6:50 PM.

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