



# RUTLAND REGIONAL PLANNING COMMISSION

## RRPC EXECUTIVE FINANCE COMMITTEE

MONDAY, MARCH 11, 2024, 5:00 PM

### MEETING MINUTES

#### LOCATION

[Teams Meeting](#), Call in: 1-802-440-1368, Meeting ID: 382 346 158#

In-Person: The Opera House, 67 Merchants Row, Rutland, VT 05701

#### ATTENDANCE

Committee: Erika Berner, Bob Gibbs, Larry Courcelle, Laura Black (V), and Andy Solomon (V)

Other: Devon Neary

#### CALL TO ORDER

The meeting was called to order by Chair Berner at 5:01 PM.

#### APPROVAL OF MARCH 11<sup>TH</sup> AGENDA

**Motion by Courcelle to approve the March 11<sup>th</sup> agenda. Second by Solomon. Approved by voice vote.**

#### APPROVAL OF FEBRUARY 12<sup>TH</sup> MINUTES

**Motion by Black to approve the February 12<sup>th</sup> minutes. Second by Courcelle. Approved by voice vote.**

#### OPEN TO PUBLIC

None present.

#### REGIONAL PLAN UPDATE

1. Task 2 Rev 1 was kicked off with staff on 3/4/24. The first draft “current conditions and future trends” will be completed by 4/26/24.
2. The current survey count is 768. February was a down month (145 responses) but March is very strong (181 responses).
3. Held the Castleton Community Open House with approximately 20 attendants.
4. Middletown Springs Community Open House was held over the weekend (3/16), the Wallingford Community Open House will be 3/30 and the Rutland City Community Open House will be 4/17.
5. Completed selectboard presentations to all 27 boards in the Region.
6. Completed 21 Pop-Up Events and have 3 remaining in Mendon, Clarendon, and Shrewsbury.
7. RRPC Staff are scheduling their Focus Group Meetings and Technical Workshops with Key Partners to inform their chapters in March and April.
8. RRPC Interns have created the first draft of the engagement report using the first half of engagement data. The engagement report will be included as an addendum to the Region Plan.



# RUTLAND REGIONAL PLANNING COMMISSION

## BOARD OF COMMISSIONERS AGENDA

- A. Brandon and Pawlet will have town plans reviewed at Community Committee with two public hearings at Full Board.
- B. Regional Committee will have several Act 250 applications to review.
- C. January 2024 Financials: Neary reported on the financials and highlighted some key line items. For informational purposes only.
- D. Nic Stark will present on health equity and RAMP.

## EXECUTIVE DIRECTORS REPORT

1. RRPC held the first meeting of the Rutland Region Workforce Investment Board (RRWIB) since 2021. The board appointed new members, elected new officers, and approved the RRPC work scope for 2024-2025. For year 1, the RRPC will focus on making career exploration events available to every public high school in Rutland County. The board discussed long-term funding, programming, and coordination with other workforce development programs, events, and partners. The board will meet again in April where they will focus on a bylaw amendment and the “3-year vision”.
2. VAPDA is conducting an RPC evaluation for FY24/FY25. The evaluation will include an RPC board visit by two other RPC directors in May. VAPDA is also releasing a RFP for Consulting Services for Statewide Evaluation and Performance Accountability of Vermont Regional Planning Commissions. The scope of these services will be to review the goals of VAPDA and individual RPCs, conduct surveys of towns and commissioners, conduct interviews with partners, evaluate programs, engagement efforts, governance structures, and more. The report will provide each RPC with a matrix of strengths and weaknesses as well as a 5-year strategic plan for VAPDA.
3. RRPC will hold another Open Meeting Law Training with Vermont Secretary of State Sarah Copeland Hanzas in early/mid-May. RRPC is planning to offer more municipal training opportunities in the future.
4. RRPC will begin preparing the FY25 budget, updates to bylaws and policies, and conducting annual staff performance evaluations in April & May.

## MEMBER UPDATES

Committee members shared updates from their Towns.

## ADJOURN

Adjourned at 5:50 PM

*Respectively submitted by Devon Neary*