





# RUTLAND REGIONAL PLANNING COMMISSION

## MEETING MINUTES

1. CALL TO ORDER & INTRODUCTIONS  
Meeting called to order by Chair Berner at 7:00pm. Introductions were made.
2. APPROVAL OF June 18<sup>th</sup> AGENDA  
Motion by Rosenblum to approve the agenda. Second by Pelkey.  
Approved by voice vote.
3. APPROVAL OF May 21<sup>st</sup> MINUTES  
Motion to approve the May 21, 2024, minutes by Gibbs. Second by Courcelle.  
Approved by voice vote.
4. OPEN TO PUBLIC  
None present.
5. APRIL 2024 FINANCIALS  
Mary Kay Skaza reviewed the April 2024 Financials. Report for informational purposes only.
6. REGIONAL COMMITTEE REPORT  
Chair Berner provided the Regional Committee report. The committee reviewed one Section 248 45-day notice for Little Brook Solar LLC a 3MW solar array on Furnace Road in Pittsford, Vermont. The project was tabled until receipt of the full application.
7. TRANSPORTATION ADVISORY COMMITTEE (TAC) REPORT  
TAC did not meet in May. The group will be discussing the Route 4/7 paving project at their June 27<sup>th</sup> meeting.
8. EXECUTIVE DIRECTORS REPORT  
Devon was elected to be the next Chair of Vermont Association and Planning and Development Agencies (VAPDA). This will come with responsibility but also allow the RRPC and the Rutland Region to have a prominent voice in statewide planning and development funding, initiatives, and policies.

The RRPC move to 16 Evelyn Street is going well with the movers scheduled for Thursday and Friday of this week. Karen Hill has been working hard to line up our vendors to ensure a smooth transition with limited interruptions. Staff visited the space this week and selected their offices.

The Small-Scale Housing Solutions Summit with Agency of Commerce and Community Development and Bennington County Regional Commission was a major success. There were nearly 50 participants which highlighted not only the great need for housing but the many new smaller developers that are trying to create housing in the Region.



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The RRPC Open Meeting Law Training on June 26<sup>th</sup> will be held at 16 Evelyn Street. There are currently more than 80 people registered for the event. RRPC recently prepared a memorandum on the new Open Meeting Law (S.55) that was sent to towns last week.

Legislative Updates:

1. S.55 Open Meeting Law – Veto Overridden
2. H.687 Act 250 Reform – Veto Overridden
3. S.213 Flood Safety Bill – Passed without Signature

## 9. EXECUTIVE/FINANCE COMMITTEE REPORT

The executive finance committee met on June 10, 2024. Motion by Black to direct the Executive Director to investigate paternity/maternity paid leave benefits and provide a recommendation to the Executive Committee in September. Second by Gibbs.

Approved by voice vote.

Motion by Black to recommend to the full board approval of the FY25 Budget and Work Plan and the proposed updates to the RRPC Bylaws and Employee Handbook. Second by Courcelle. Approved by voice vote.

## RRPC ANNUAL MEETING

### 10. APPROVE RRPC FY25 NOMINATIONS

The nominating committee advanced the following candidates: Erika Berner for Chair, Laura Black for Vice-Chair, Larry Courcelle for Treasurer, Mike Doenges for At-Large, Bob Gibbs for Community Committee Chair and Leona Minard for Regional Committee Chair. There were no nominations from the floor. **Motion to accept the slate as presented by Spencer, Seconded by Rosenblum. Approved by voice vote.**

### 11. APPROVE RRPC FY25 BYLAWS

**Motion to approve the updated RRPC Bylaws by Spencer. Seconded by Lloyd. Approved by voice vote.**

### 12. APPROVE RRPC FY25 HANDBOOK

**Motion to approve the updated RRPC Handbook with one addition - add a reference from the to the sexual harassment problem resolution section in the problem resolution section - by Wilson. Seconded by Rosenblum. Approved by voice vote.**

### 13. APPROVE RRPC FY25 WORK PLAN

**Motion to approve the updated RRPC Work Plan by Courcelle. Seconded by Lloyd. Approved by voice vote. One oppose vote from Spencer.**



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14. APPROVE RRPC FY25 BUDGET

**Motion to approve the updated RRPC Work Plan by Minard. Seconded by Lloyd. One oppose vote from Spencer.**

15. AREA WIDE CITIZENS

No report.

16. EX-OFFICIO MEMBERS

No report.

17. COMMISSIONER ROUNDTABLE

Chair Berner recognized Andrew Solomon, Commissioner from Killington, for all his years of service to the Board.

18. ADJOURN

Motion to adjourn by Lloyd Second by Courcelle. Adjourned at 8:08 pm.

*Respectively submitted by Karen Hill*