



BOARD OF DIRECTORS MEETING

TUESDAY, OCTOBER 1, 2024, 8:30 AM

MEETING DETAILS

Virtual: Teams Meeting, ID: 288 673 665 898, Pass: 8ak7Ck

In-Person: 16 Evelyn Street, 2nd Floor, Rutland, VT 05701

MEETING ATTENDANCE

Board Members: Michael Keogh (CCV), Michelle Daniels (GE), Amanda Richardson (SVTAHEC), Nancy Shuttleworth (VtSBDC), Lyle Jepson (CEDRR), Wendy Morse (VDOL), Ed Bove (RRA), Ellen Coyle (City of Rutland), Devon Neary (RRPC)

RRPC Staff: Greg Poelker

Public: Jay Ramsey (VDOL), John Casella II (Casella Construction), Rob Gallipo (BGS), Tracy Gallipo (PHS), Marissa Arduca (MINT), Jen McNeil (RHS), Kim Ransom (RHS), Amanda Locke (NB)

MEETING MINUTES

8:30 CALL TO ORDER & INTRODUCTIONS

Meeting was called to order at 8:35 AM. Introductions were made.

8:35 APPROVAL OF OCTOBER 1st 2024 AGENDA

Motion by Coyle. Second by Richardson. Approved by voice vote.

8:36 APPROVAL OF JUNE 11th 2024 MINUTES

Motion by Neary. Second by Jepson. Approved by voice vote.

8:38 OPEN TO PUBLIC

None present.

8:40 JUNE 2024, JULY 2024, AND AUGUST 2024 FINANCIALS

Neary presented the financial summary for June 2024 and August 2024. For informational purposes only.



8:45 GRANT PROGRAM OVERVIEW

Greg provided an overview of the scope of the WORC 6 grant. RRPC to work with US DOL to align work scope with approved grant budget. RRPC to seek to expand participants to include youth who have recently graduated from high school but have not entered the workforce. RRPC to begin developing a criteria for student selection and grant policy/procedures under guidance of subcommittee. RRPC to create a data management system for participants and set up sub-agreements for grant. Goal to enroll a small pilot group of participants in coming year, with larger groups in second and third years of program.

Discussion on expanding the categories for participants. Many students entering the trades graduate early from high school and enter the workforce at 17. Potential issues with enrolling students under 18. Keogh reported that in WORC 5 Grant individuals under 18 can be enrolled. Poelker to follow up on terms and conditions of WORC 6 Award. Jepson suggested that limiting the categories for participants may make program more effective.

Poelker asked Keogh about initial steps for CCV WORC 5 Award. Keogh informed Board that CCV was able to align WORC 5 Award scope with approved budget within several weeks of receiving notice of award.

Ramsey suggested that co-enrollment of participants with VDOL will make resources more effective. Morse also suggested that this will very helpful, especially for youth who have dropped out of school and refugees within the program. Poelker to follow up with VDOL on this process.

Coyle asked about reporting on-the-job training hours for employers. Poelker to seek more information from DOL regarding this, with the goal of keeping reporting as simple as possible.

9:00 OCTOBER 2024 – DECEMBER 2024 NEXT STEPS

Poelker provided overview of next steps for program. Motion by Jepson to form a subcommittee consisting of representatives from Rutland Area Guidance Counselors, Rutland High School, 3 Employers, CCV, DOL, and Stafford Tech. Second by Coyle. Approved by voice vote. Motion by Jepson to have the focus of the subcommittee be to develop the criteria for student selection and guide rollout of the program. Second by Coyle. Approved by voice vote. Poelker to set up the subcommittee meeting.

9:30 ADJOURN



RUTLAND REGION WORKFORCE INVESTMENT BOARD

Motion by Coyle to adjourn. Second by Neary. Adjourned at 9:29AM.

Respectfully submitted by Devon Neary.