



# RUTLAND REGIONAL PLANNING COMMISSION

## RRPC BOARD OF COMMISSIONERS

MONDAY, DECEMBER 9, 2024, 6:00 PM

### MEETING DETAILS

Virtual: [Teams Meeting](#), ID: 224 634 587 902, Pass: dBEsY I Call: 1-802-440-1368, ID: 641 278 173#  
In-Person: 16 Evelyn Street, Second Floor, Rutland, VT 05701

### MEETING ATTENDANCE

(x = in person) (v = virtual)

TOWN	NAME	
Benson	Cheryl Murray	V
Brandon	Jack Schneider	V
Castleton	Liz Mackay (alt)	
Chittenden		
Clarendon	Brownson Spencer	
Danby	Andrea Stoddard (alt)	X
Fair Haven	Jason Coupal	
Hubbardton	Robert Gibbs	V
Ira	Bob Kirbach	V
Killington	Will Austin	
Mendon	Larry Courcelle	X
Middletown Springs	Steven Harrington	
Mount Holly	Jessica Metcalfe	V
Mount Tabor		
Pawlet	John Sabotka	
Pittsford	Donna Wilson	X
Poultney	Sarah Pelkey	
Proctor	Richard Horner	X

TOWN	NAME	
Rutland City	Michael Doenges	
Rutland Town	David Rosenblum	
Shrewsbury	Laura Black	V
Sudbury	Barbara Somson	V
Tinmouth	Judy Gilmore	V
Wallingford	Erika Berner	X
Wells	Heather Thomas (alt)	V
West Haven	Rod Ethier	
West Rutland	Leona Minard	X
ACI-Natural Resources	Hilary Solomon	
Ex-Officio- CEDRR	Lyle Jepson	
Ex-Officio- CEDRR	Cooper Babbit	
Ex-Officio- TAC		
Ex-Officio- RRWIB		

**Guests:** NA

**Staff:** Devon Neary, Karen Hill, Mary Kay Skaza, Maggie O'Brien, and Logan Solomon.



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## MEETING MINUTES

1. CALL TO ORDER & INTRODUCTIONS  
Meeting called to order by Chair Berner at 6:05 pm. Introductions were made.
2. APPROVAL OF DECEMBER 9<sup>TH</sup> AGENDA  
Motion to approve the December 9<sup>th</sup> agenda by Courcelle. Second by Minard.  
Approved by voice vote.
3. APPROVAL OF NOVEMBER 19<sup>TH</sup> MINUTES  
Motion to approve the November 19<sup>th</sup> minutes by Courcelle. Second by Horner.  
Approved by voice vote.
4. OPEN TO PUBLIC  
None present.
5. TREASURERS REPORT – FY24 AUDIT REPORT  
Finance Director Skaza provided an overview of the FY24 Audit Report. There were no findings or recommendations from the financial auditor. **Motion to approve the FY24 Audit Report with changes presented and accepted by the auditor by Courcelle. Second by Horner. Approved by voice vote.**
6. EXECUTIVE/FINANCE COMMITTEE REPORT  
Chair Berner provided the Executive Finance Committee report, which met on December 9, 2024, at 5PM. There was a motion to recommend to the full board approving the FY24 Audit Report with changes presented and accepted by the auditor by Courcelle. Second by Black. Approved by voice vote.
7. ADJOURN  
Motion to adjourn by Horner. Second by Courcelle. Adjourned at 8:14 PM.

*Respectively submitted by Devon Neary*